



REPORT FORM
OPINIONS AND SUGGESTIONS

Please attach any documentation you think may be useful to corroborate the report

INFORMATION REGARDING THE REPORTING PARTY

Name and Surname (optional)

Preferred contact channels, e.g., private email address, telephone number, etc.)

SUBJECT OF THE REPORT

Opinion or Suggestion: (Clearly describe your opinion or suggestion for change within the organisation)

Motivation: (Indicate the purpose of the report. Explain why.)





Expected Benefits: (Indicate whether this change is necessary or beneficial to the organisation and the benefits that could result from implementing the proposed change.)

Recommended Actions: (If you have any ideas on how the change could be implemented or what actions should be taken, list them here.)

Confidentiality: Reports will be treated with the utmost confidentiality and anonymity, if so desired. The aim is to promote open and honest dialogue to improve the organisation.

Remember: Employees' opinions and suggestions play a valuable role in improving the organisation. Thank you for your contribution to creating a more effective and satisfying working environment.

